



Eastern Idaho Electrical JATC

Aptitude Test Information for Applicants

Congratulations! You have met the application requirements to be scheduled to take the NJATC aptitude test battery. The test battery consists of two tests. It will take approximately two and a half hours to complete. The number of items and amount of time allotted for each test are listed below:

<i>Name of Test</i>	<i>Number of Items</i>	<i>Number of Minutes</i>
Algebra and Functions	33	46
Reading Comprehension	36	51

You will take a short break between the Algebra and Functions Test and the Reading Comprehension Test.

Approximately 1 week after you take the test battery, we will receive your test results. We will notify you concerning the disposition of your application. **A full six (6) months must elapse before you may retake the test. The six-month rule remains in effect after each subsequent retake of the test. PLEASE NOTE: WILLFUL ATTEMPTS TO VIOLATE THIS RULE MAY RESULT IN PERMANENT DISQUALIFICATION.**

If you obtain a score of 4 or higher, you will be scheduled for an oral interview. You will be interviewed by a committee representing both IBEW and NECA. Based on the interview, and a review of your qualifications, you will receive an overall ranking. Your name will be placed on our ranking list for two (2) years. As new positions become available in the apprenticeship program, names will be taken off the respective eligibility list in order of ranking score. If you are not selected to begin an apprenticeship during that two-year period, you will need to reapply if you are still interested.

A Note to Those with Disabilities

We recognize and comply with our obligations under the Americans with Disabilities Act to not discriminate against qualified persons with disabilities.

If you are a person with a physical or mental impairment (including learning disabilities) that you believe may affect your ability to complete any aspect of the application process (including testing), and if you need an accommodation to ensure that the test battery accurately measures your skills and abilities, **you must notify the Eastern Idaho Electrical JATC before, or as soon as you are scheduled to take the NJATC aptitude test battery.** Accommodation requests given on the test day CANNOT be addressed that day. In most cases, you will need to provide:

1. Documentation of your disability, and
2. Documentation of the need for a particular accommodation

Your request will be considered promptly.

Questions and Answers

Q. If I do not score well on the tests, can I take them again?

Yes, you may take the test battery again after a period of **six (6) months** has elapsed from your most recent test date.

Q. Are there any penalties for guessing on the tests?

No, there are no penalties for guessing. Your score will be based on the number of items you answer correctly.

Q. Should I work as fast as I can when taking the tests?

Most applicants will find they have plenty of time to complete each of the tests without rushing. You should work steadily and carefully. Do not spend too much time on any one question.

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Q. Should I study to do better on the tests?

You should review the sample questions included in this packet. If you find that certain types of questions are difficult for you, you can review material that is similar to those questions. However, there is no need to memorize certain formulas or factual material in order to do well on the tests. **Previous knowledge of electrical work is not required.**

Q. Will I receive a report of my score?

You will be informed whether or not you have received a qualifying score. You will be provided with your exact score on the test.

Q. What should I bring on the day of the test?

Remember to bring a **Photo ID** to the test session. Pencils and other materials will be provided. **You will not be able to use a calculator for the tests.**

Q. What if I become ill or have an emergency on the day of the test?

If you are unable to attend the test session for which you are scheduled, you should contact the Eastern Idaho Electrical JATC to see if you can take the test at another time. Rescheduling is not guaranteed.

Q. If I have to leave before I finish all of the tests, can I complete the tests another day?

No. If you do not complete all of the tests, your score will be based on the questions you do complete. **The test must be completed during your test session. You cannot finish the test on another day. You will not be able to reschedule to take the test again for a minimum of six (6) months.**

Reminders for Applicants

- For optimal test performance, get a good night's rest and eat a nutritious meal prior to taking the tests.
- Report to the test center early. It's a good idea to arrive at the test center at least **15 minutes** before the scheduled testing time.
- On your scheduled test day, **remember to bring a photo ID with you to the testing center.** Your ID will be checked before you will be allowed to take the tests. **No ID, No Test! No Exceptions!**
- Do **NOT** bring a calculator. If you bring a watch with a built-in calculator, you will be asked to remove it during the test session.
- Please leave your cell phone, or any other electronic device in your vehicle. All electronic devices will be stored outside of the testing room and returned to you once the test is over.
- Plan on spending **approximately 3 hours** at the test center on your scheduled test day.
- **Be sure to make arrangements for childcare ahead of time.** Children will not be allowed at the test center.
- **Do not** attempt to retake the test battery for **six (6) months** after your last test date. If you retest before the six (6) month period has elapsed, your score will not be valid and you will not be allowed to retest for another six (6) months. **Please take this warning seriously. This is YOUR responsibility.**
- Make arrangements with the JATC **BEFORE** you report for testing if you need special accommodations during the testing procedure.

For Your Information:

These tests are validated for use by sponsors of IBEW/NECA electrical apprenticeship programs. They have been developed to assist in the selection of apprentices for the respective apprenticeship programs.

The fact that an applicant is not scheduled for an oral interview, as a result of this test battery, does not speak for the applicant's ability, or lack thereof, to be most successful in many other occupations. This test was specifically developed to assist our program sponsors, helping them to select those who are most likely to succeed in our apprenticeship programs.

Many apprenticeship programs receive large numbers of applicants – four, five, six or more times the number of new apprenticeship openings (as defined by the limited number of job and training opportunities being available at a given time). The validated testing instrument is a tool to assist in the selection of the very best applicants that have a aptitude matching the specified job performance requirements. In this way, the number of applicants brought to the interview table is based upon objective, equitable, job-related criteria.

If You Think You Need Extra Help: (The ElectricPrep course is NOT a substitute for the Algebra requirement)

ElectricPrep helps in providing voluntary online courses, specifically crafted for applicants seeking to enter the IBEW/NECA apprenticeship. Website for ElectricPrep is www.ElectricPrep.com

Please remember that this is completely voluntary and is not a requirement of the Eastern Idaho Electrical JATC.